

**AGENDA
CITY COMMISSION MEETING
COMMISSION CHAMBERS, CITY HALL
SEPTEMBER 27, 2004
5:30 P.M.**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

1. APPROVE CITY COMMISSION MEETING MINUTES:

- A. Regular meeting held September 13, 2004
- B. Special meeting held September 16, 2004

2. PRESENTATIONS:

- A. Service awards to Jane Mallory for twenty-five years in the Finance Department (Customer Service); Andrew Allen for fifteen years with the City of Leesburg (Purchasing); and Jeffrey Sloan for ten years in the Electric Department

3. PROCLAMATIONS:

- A. Proclaim October 1, 2004, as "Day in the Park" at Rimes Early Learning and Literacy Center

4. PUBLIC HEARINGS:

SIGN-UP SHEET (YELLOW) AT ENTRANCE TO COMMISSION ROOM FOR PERSONS WISHING INFORMATION ON THE COMPREHENSIVE PLANS

- A. Public Hearing to adopt the Millage Rate and Budget for fiscal year 2004-05
 - 1. Announce the percentage increase in the millage rate over the rolled back rate
 - 2. Discuss the specific reasons for the tax increase, if applicable
 - 3. Comments from the public regarding the budget
 - 4. Introduce resolution finally adopting the millage rate of 4.500 mills per \$1,000 taxable value for fiscal year 2004-05
 - 5. Second reading of ordinance adopting the fiscal year 2004-05 budget
 - 6. Publicly announce the percentage increase of the millage rate over the rolled back rate
- B. Second reading of an ordinance accepting an utility easement from R. Dewey Burnsed and Walter S. McLin, III for land in Hamlet Subdivision in Fruitland Park
- C. Second reading of an ordinance vacating Moss Street adjacent to Leesburg High School
- D. Second reading of an ordinance rezoning approximately .25 acre west of Ninth Street and north of Dixie Avenue from R-2 to RP for Erica Guenther
- E. Comprehensive Plan and rezoning for Jay and Fay Paquette
 - 1. First reading of an ordinance amending the comprehensive plan changing the future land use map designation for approximately 6.5 acres west of South Street (SR 44) and east of Flatwoods Road from LM to GC

2. First reading of an ordinance rezoning approximately 6.5 acres west of South Street and east of Flatwoods from R-3 to CIP subject to conditions contained in Exhibit A
- F. Annexation and rezoning in Sections 12&13-20S-24E for Sanders, T. Nickerl, G. Nickerl, and Stephens
 1. First reading of an ordinance annexing approximately 54.18 acres north of County Road 48 and east of Price Road
 2. First reading of an ordinance rezoning approximately 54.18 acres north of County Road 48 and east of Price Road from County A to City PUD
- G. Introduce a Resolution of Thanks to City of Leesburg employees

5. CONSENT AGENDA:

Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: 1) pull the item(s) from the Consent Agenda; 2) vote on items remaining with one roll call vote, 3) discuss and vote on each item pulled; by roll call vote, if resolution or voice vote for other items.

A. PURCHASING ITEMS:

1.	LB-04-20	Complete construction of Air Rescue & Fire Fighting station at Leesburg Regional Airport (\$1,445,600.00)
2.	Lake County RFP 00-020	Purchase order to Grubbs Emergency Services, LLC, for emergency debris removal (\$210,000.00)

B. RESOLUTIONS:

1. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement with Wagner Construction, LLC to complete construction of Air Rescue and Fire Fighting (ARFF) station at the Leesburg Regional Airport, pursuant to bid LB-04-20; and providing an effective date.
2. A resolution of the City Commission of the City of Leesburg, Florida, expressing appreciation to the City of High Point, North Carolina for assistance in recovery from Hurricane Frances; and providing an effective date.
3. A resolution of the City Commission of the City of Leesburg, Florida, expressing appreciation to the First Baptist Church of Leesburg, for assistance in preparation for and recovery from Hurricane Frances; and providing an effective date.
4. A resolution of the City Commission of the City of Leesburg, Florida, authorizing and directing the Mayor and City Clerk to execute an interlocal agreement among the City of Leesburg and the School Board of Lake County, the State of Florida Department of Juvenile Justice, the Sheriff of Lake County, and the City of Eustis, for the purpose of establishing policies and procedures related to the privacy of public school student information; and providing an effective date.
5. A resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute an agreement with SAFECO Life Insurance Company to provide excess stop-loss insurance for the City's group medical insurance program and providing an effective date.

6. A resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute an agreement with Florida League of Cities and Unisource Administrators Inc. to provide administrative services related to the City's self-insured Workers' Compensation program including, claim administration, provider network, managed care program, loss control and general administrative services and providing an effective date.
7. A resolution of the City Commission of the City of Leesburg, Florida authorizing the City Manager to submit a Tree City USA application for recertification to the National Arbor Day Foundation for the purpose of renewing the City of Leesburg's designation as a Tree City USA; and providing an effective date.
8. A resolution of the City Commission of the City of Leesburg, Florida, authorizing execution of a Satisfaction of Mortgage given by Griffin Tower, Inc. to the City of Leesburg, Florida; and providing an effective date.
9. C.U.R.E. (Citizens Utility Relief Effort) voucher agreements
 - A. A resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Christian Care /Benevolence Center to provide C.U.R.E. (Citizens Utility Relief Effort) vouchers to utility customers during Fiscal Years 2004-09; and providing an effective date.
 - B. A resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Christian Social Services of Lake and Sumter Counties, Inc. to provide C.U.R.E. (Citizens Utility Relief Effort) vouchers to utility customers during Fiscal Years 2004-09; and providing an effective date.
 - C. A resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Lake Community Action Agency, Inc. to provide C.U.R.E. (Citizens Utility Relief Effort) vouchers to utility customers during Fiscal Years 2004-09; and providing an effective date.
10. Grant Funding Agreements
 - A. A resolution of the City Commission of the City of Leesburg, Florida authorizing and directing the Mayor and City Clerk to execute an agreement for grant funding between the City of Leesburg and Boys and Girls Club of Lake and Sumter Counties, Inc. during Fiscal Year 2004-05 and providing an effective date.
 - B. A resolution of the City Commission of the City of Leesburg, Florida authorizing and directing the Mayor and City Clerk to execute an agreement for grant funding between the City of Leesburg and Leesburg Area Chamber of Commerce during Fiscal Year 2004-05 and providing an effective date.
 - C. A resolution of the City Commission of the City of Leesburg, Florida authorizing and directing the Mayor and City Clerk to execute an agreement for grant funding between the City of Leesburg and Leesburg Cemeteries, Inc. during Fiscal Year 2004-05 and providing an effective date.

- D. A resolution of the City Commission of the City of Leesburg, Florida authorizing and directing the Mayor and City Clerk to execute an agreement for grant funding between the City of Leesburg and Leesburg Partnership, Inc. during Fiscal Year 2004-05 and providing an effective date.
 - E. A resolution of the City Commission of the City of Leesburg, Florida authorizing and directing the Mayor and City Clerk to execute an agreement for grant funding between the City of Leesburg and Lifestream Behavioral Center, Inc. during Fiscal Year 2004-05 and providing an effective date.
 - F. A resolution of the City Commission of the City of Leesburg, Florida authorizing and directing the Mayor and City Clerk to execute an agreement for grant funding between the City of Leesburg and the Leesburg Center for the Arts during Fiscal Year 2004-05 and providing an effective date.
11. Purchase of CSX property for the Rails to Trails Project – **Documents will be provided Friday**
- A. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute a Letter Modification with the Trust for Public Land to amend the existing lease-purchase agreement with the City of Leesburg dated December 5, 2003 related to the Rails to Trails program; and providing an effective date.
 - B. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement with the Trust for Public Land to provide for assignment and assumption of rights and responsibilities as lessor, licensor and grantor of leases, licenses and agreements affecting rail corridor property in Lake County, Florida for the Rails to Trails program; and providing an effective date.
 - C. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute a mitigation and indemnification agreement with CSX Transportation, Inc. for properties proposed for purchase under the Rails to Trails program; and providing an effective date.
12. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an interlocal agreement between the City of Leesburg and the Lake County Board of Commissioners for providing unified library service to residents of Lake County by participating in the cooperative operation of the Lake County Library System; and providing an effective date.
- C. OTHER AGENDA ITEMS:
- 1. Monthly Financial Report for August 2004
 - 2. BPCA of \$17.50 per 1,000 kWh for October 2004
 - 3. Report of Account Receivables write-offs for Fiscal Year 2003-04
 - 4. Approve an interfund loan of \$11 million from the Electric, Gas, and Water Funds to the Wastewater Fund for bond defeasance May 24, 200
 - 5. Approve forfeiture funds for the Leesburg Recreation Department Athletic Sponsorship money for underprivileged youth in the community
 - 6. Approve forfeiture funds to purchase elementary school D.A.R.E. graduation tee shirts and workbooks
 - 7. Approve reimbursement to Lake County School Board for costs not to exceed \$36,000.00 associated with upsizing utilities on Radio Road for future development

6. CITY ATTORNEY ITEMS:

- A. Report on status of the Leesburg Concrete plant

7. CITY MANAGER ITEMS:

- A. Employee Appreciation Luncheon October 5, 2004

8. ROLL CALL:

9. ADJOURN: Motion, second, vote

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 “If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purposes they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.” The City of Leesburg does not provide this verbatim record.

AGENDA 040927

9/23/2004 9:50 AM